

**Minutes of the 737th meeting of Toft Parish Council  
Meeting held on Monday 5 June 2017 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), J McCarten, E Miles, P Ellis-Evans and A Tall.

In attendance: 3 members of the public including Greg Shaw (Pegasus, planning consultant for Bennell Farm), County Cllr Lina Joseph and Mrs Gail Stoehr (Clerk).

**Open public session including reports from the County and District Councillors**

A resident enquired why a kissing gate on a public right of way was barred. Cllr Miles explained that the upright was unsafe. As the gate was in Kingston Parish, it was suggested that the resident contact Kingston Parish Council, although the Parish Council will continue to press the Cambridge Ramblers and CCC.

County Cllr Lina Joseph spoke to her report which covered:

- the Council structure and her role
- highways and road maintenance – the budget for potholes has increased
- devolution and the combined authority
- the Cambridge North station
- community events
- the transformation team
- the A1307 Local Liaison Forum
- arrangements for meeting with a group of parishes rather than her attending all the meetings.

**1. Apologies for absence and declaration of interests**

**1.1 To approve written apologies and reasons for absence**

Apologies were received from Cllr Pugh (out of parish).

**1.2 To receive declarations of interest from councillors on items on the agenda**

Cllr Ellis-Evans declared an interest in item 4.1 as it was her husband's application.

**1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate**

None.

On a proposition by the Chairman it was agreed to vary the order of business to take item 6.1.1 next.

**6.1.1 S/1812/17/OL – Bennell Farm, West Street, Comberton – Outline Planning Permission for up to 90 dwellings and associated infrastructure works**

It was noted that the S106 agreement no longer included a football pitch and changing rooms, and that three storey buildings no longer featured in the design and access statement, although there would be some 2.5 storey buildings.

At 7.16 pm the meeting was briefly suspended to enable Greg Shaw of Pegasus to answer questions.

The last planning meeting had given permission for discussions on variations to the S106 agreement. A total of £327,000 of S106 in lieu of the on site pavilion, sports pitch and car park is being offered. Each element has been costed by the developer, including soil and pitch constructors, and building contractors. The building and car park money would be available to both Parish Councils for recreational projects.

£150,000 will go to Comberton Village College. The land on which the pavilion, pitches and car park would have stood will be retained by the client.

The meeting resumed at 7.33 pm.

RESOLVED that a copy of the application be requested as the Parish Council had not received one.

RESOLVED that an extra-ordinary meeting will be held on 26 June or at a date when the Planning Officer, David Thompson, can attend. (Prop MY 2nd JM unanimous)

RESOLVED as the Parish Council feel that the issue of transport and roads was still not satisfactory and had been ignored by the planners, it will be raised at the meeting with David Thompson.

Mr Shaw left the meeting.

**2. To approve the minutes of the meeting of 8 May 2017**

RESOLVED that the minutes of the meeting on 8 May be approved as a true record and signed by the Chairman. (Prop JM, 2nd MY, unanimous)

**3. To consider any matters arising from the last or a previous meeting including**

**3.1 (3.2) To consider registration of the Allotment Land**

RESOLVED that the Allotment Land should be registered.

RESOLVED to seek a second quotation from SCDC and to accept the cheaper quote. The specification is to be based on Elizabeth Dolman's email of 1 December to the solicitor.

RESOLVED to ask whether it is possible to use the S106 money on the allotments and the registration. (Prop MY, 2nd JM, unanimous)

**3.2 (7.1) To consider quotations for tidying up the allotments if received**

RESOLVED to accept the quotation from Agrimead for £174.00 for mowing and rotovating two of the plots; the quotation for £53.00 for mowing the pathway with a tractor; and the quotation for £24.00 for manual strimming of the bank and areas not accessible to the tractor, using the allotments fund. (Prop JM, 2nd AT, unanimous) Mr Mead is to liaise with Cllr McCarten.

**3.3 (9.5) Appointment of Internal Auditor**

RESOLVED to appoint Canalbs Ltd as Internal Auditor and to accept the quotation of £39.50 per hour plus 45p per mile expenses.

**3.4 (11.3) To consider location of the 30 mph and village signs**

Deferred to the next meeting.

**3.5 (11.5) Assets walk work – to consider a quotation for works if received**

RESOLVED to note that the work had been completed. The work on the sign had been completed.

RESOLVED, given that the notice board carpet backing board was not working, to ask Clive Blower whether he can suggest a better solution.

**3.6 (12) To consider quotation for the Lot Meadow notice board**

RESOLVED to accept the quotation from Shelly Signs totalling £1050.00 for the GRP sign and oak lectern, and for creating the artwork. (Prop PE, 2nd AT, unanimous) The Management Committee is to make a recommendation on the layout, with funding to come from S106 money.

**4. Consideration of correspondence**

**4.1 Spring Feast request for financial support**

RESOLVED to grant £150.10 to Jane Tebbit and £54.64 to Barbara Preece to cover Spring Feast expenses. (Prop JM, 2nd my, unanimous)

Other

4.0.2 RESOLVED to respond to the request regarding the Seafarers Merchant Navy Day that the Parish Council regrets the date conflicts with the beer festival so it does not have a flagpole available on that day.

4.0.3 The response from John Koch to the Chairman's letter regarding the new dwelling at the Chinese restaurant was noted. RESOLVED to thank John Koch for the level of detail given, which would be useful in future if the Planning Officer is minded to go against the Parish Council's recommendation.

**5. Finance and risk assessment**

**5.1 To consider the finance report and approve the payment of any bills**

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed.

RESOLVED that the payments as listed in the finance report be approved for payment.  
(Prop JM, 2nd EM, unanimous)

LGS Services	Admin support	£442.98
Salary		£57.93
HMRC	PAYE/NIC	£86.80
Buchans	Grass cutting	£359.84
C Blower	Handyman	£82.91
CAPALC	Affiliation fee	£148.92
Playsafety Ltd	Rospa inspection	£88.20
NEST	Pension (DD)	£57.95

5.2 Play inspection reports and to consider the RoSPA report

The RoSPA report was considered.

One table is loose in the ground – RESOLVED to take no action at this time but to monitor this.

RESOLVED to monitor loose fill under the multiplay unit, noting that it would be difficult to increase the depth further.

RESOLVED that the Chairman should tighten the loose foot bar on the ladybird rocker.

RESOLVED to write to Buchans to ask them to ensure that the gate is closed every time. Members are to monitor this.

5.3 To consider any matter which is urgent because of risk or health and safety

None.

**6. To consider any Planning or Tree works applications received**

6.1 Planning Applications

6.1.1 S/1812/17/OL – Bennell Farm, West Street, Comberton – Outline Planning Permission for up to 90 dwellings and associated infrastructure works

Taken earlier.

6.2 SCDC decisions to note

6.2.1 S/2470/16/VC – 2 Hardwick Road – Variation of condition 2 (approved plans) and Condition 7 (Hard landscaping) of planning permission S/0912/14/FL – Permission granted.

6.2.2 S/1143/17/FL – Land adj 80 West Street, Comberton – Erection of dwelling and annex/car lodge – Withdrawn.

6.3 Tree Works applications

None.

**7. Members items and reports for information only unless otherwise stated**

7.1 Allotments

Nothing further to report.

7.2 Village maintenance

The seat near the Church is loose. RESOLVED that Cllr Tall should look at it and if required, Clive Blower is to be asked to attend to it. Anti-social behaviour had been witnessed in the area.

7.3 Highways

Nothing to report. It was noted that Sharon Maloney had left her role with CCC.

7.4 Toft People's Hall

Nothing to report.

7.5 Footpaths

It was observed that the bin issues were still outstanding.

A youth on a motorcycle at the top of Millers Road and driving through the fields and on the footpaths is to be raised with PCSO Sam Kennedy.

7.6 Grass cutting

It was reported that Buchans had cut the grass at Lot Meadow but had cut through the wildflower meadow. Cllr Ellis-Evans had raised this with Mr Buchan and is to send him a

plan showing the wildflower meadow. The Snicket has been weed treated but not cut and looks untidy. In addition an area in Church Road near the new house has not been cut. Adjacent to the Home Meadow Outreach Group cars have been parking on the grass so the contractor had been unable to cut it, and visibility was also obscured. Home Meadow had sent round a notice advising people not to park on the grass. The Chairman is to visit Home Meadow to follow this up.

RESOLVED to email Buchans to ask them to return to the village and cut the grass by Home Meadow, in Church Road and cut the vegetation at the Snicket.

**8. Closure of meeting**

There was no further business and the meeting closed at 9.00 pm.

Signed .....Chairman .....date.

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